



Brighter Futures for Children

Early Years Funding Parental Agreement Form

This form is for parents claiming Government funded early years entitlements from childcare providers in Reading.

Early Years Funding Schemes available:

For 3 & 4 year-olds

Universal Entitlement - all 3- and 4-year-old children are eligible for a funded early years place of 15 hours a week for 38 weeks per year (term time only) or the equivalent of 570 hours stretched over a year.

30 hours Extended Entitlement - children of working parents may be entitled to an additional 15 hours of funding per week (or equivalent stretched) eligibility is determined by His Majesty's Revenue and Customs. Please visit www.childcarechoices.gov.uk

For 2-year-olds

Targeted 2-year-old Entitlement – 2-year-old children are eligible to claim early years funding for 15 hours a week (or equivalent stretched) subject to them meeting set criteria. Eligibility for 2-year-old funding needs to be checked via the Family Information Service website. Please visit www.readingfis.org/childcare

Expanded Entitlement (from April 2024) – children of working parents may be entitled to claim an Expanded Entitlement of 15 hours of funding per week (or equivalent stretched). Eligibility is processed by His Majesty's Revenue and Customs. Please visit www.childcarechoices.gov.uk

From 9 month olds

Expanded Entitlement (from September 2024) - children of working parents may be entitled to claim an Expanded Entitlement of 15 hours of funding per week (or equivalent stretched). Eligibility is determined by His Majesty's Revenue and Customs. Please visit www.childcarechoices.gov.uk

All children need to have reached the eligible age for the relevant scheme before the start of the funding period. If an eligibility code is required from HMRC this must be issued before the start of the funding period.

Children Born Between

1st September – 31st December

1st January – 31st March

1st April – 31st August

Eligible Term Funding Starts

Spring (January to March)

Summer (April to July)

Autumn (September to December)

By completing this form, you agree to early years funding being paid to your chosen childcare provider. Payments are made on a termly basis on the condition that your child is attending a provider during or after a termly headcount week. If you leave a provider before headcount week, funding will not be given to the provider, and they may charge you for the place offered from the beginning of term. If you leave after the headcount week funding is not guaranteed at any subsequent provider until the following term.

Data collected on this form will be transferred to Brighter Futures for Children for the purpose of processing early years entitlement, eligibility for Early Years Pupil Premium, Disability Access Fund and 2-Year-Old Funding. All data is handled in accordance with the Data Protection Act. Please ask your childcare provider for a copy of our privacy notice which confirms the lawful basis and any rights you have regarding this information.

Providing us with the information above, allows an eligibility check to be made for Early Years Pupil Premium. EYPP means extra money for your provider to help your child with their early years education. **EYPP is also part of the Admissions policy for Community Primary Schools in Reading and therefore if you are eligible, it may also increase your chances of getting a place at your preferred Primary School.**

Name of Childcare Provider	•
Date started at Childcare Provider	•

Childs legal Forename		
Childs legal Surname		
Childs Gender	Male	Female
Childs Date of Birth		
Childs Home Address, including Postcode		
Childs Ethnic Origin (please circle) <div> <div> White British Bangladeshi Indian Pakistani Any other Asian background Black African Black Caribbean </div> <div> Chinese Any Other Black Background Any Other Mixed Background White & Asian White & Black African White & Black Caribbean White Irish </div> <div> White Traveller of Irish Heritage Any Other White background Gypsy/Roma Any Other Ethnic Group DO NOT wish to Disclose </div> </div>		
Does your child receive Disability Living Allowance (DLA)?	Yes / No	
Does your child receiving SEND support or have an Education Health Care Plan?	Yes / No	

**PARENT / GUARDIAN
DETAILS**

Parent/Guardian 1

Parent/Guardian 2

Parent/ Guardian’s Forename		
Parent/ Guardian’s Surname		
Parent/ Guardian’s Date of Birth		
Relationship to child		
Do you have parental responsibility for this child?	YES / NO	YES / NO
National Insurance or NASS No.		
Are you a foster carer for this child or have they left care through an adoption, special guardianship, or a child arrangement order?	Currently in Foster Care Adopted Child	Special Guardianship Child Arrangement Order

EARLY YEARS CLAIM

Which funding scheme do you intend to use to claim your early years entitlement? Please add the hours and relevant eligibility code below.		
	Funded hours to claim per week.	Eligibility Code
Universal		No code required
30 Hours Extended Entitlement	
Targeted 2-Year-Old Entitlement	
Expanded Entitlement	
Does your child attend more than one childcare provider? If so please state the Provider name and the number of FUNDED hours claimed by the other provider. Provider Name: Hours FUNDED:		

PARENTAL CONSENT AND DECLARATION (please read before signing).

- The information I have supplied is correct and accurate. **I will notify the provider of any changes.**
- I confirm that I will not claim more than 570 hours of either universal, extended or expanded entitlement funding in this or any other local authority area and the number of hours are equal to or less than 15 (or 30 hours EH) per week.
- I confirm I can only claim funding for the hours I attend.
- I agree that the information I have provided can be shared with BFFC and the DfE, who will access HMRC Government departments to confirm my eligibility to early years funding schemes.
- I am aware that to continue with the extended or expanded entitlement I must reconfirm my eligibility on the Governments website as requested to do so by them.
- I agree to abide by any grace period if I fall out of eligibility and that I will lose the Extended or Expanded Entitlement Funding after this time
- I understand that if I fall out of eligibility, I'm liable to pay for the extended or Expanded hours outside the grace period.
- I understand early years extended or expanded entitlement starts the term AFTER eligibility is confirmed by HMRC and my child has reached the correct funding age. I must apply for a code by 31st March for summer, 31st August for autumn or 31st December for spring.
- I understand that I will be liable to repay, in full, any grant paid by Brighter Futures for Children if the hours claimed exceed more than the maximum entitlement for the term.
- I understand I must abide by any notice period of a provider if I wish to move my child to another setting and I understand that funding may not be transferred to the new setting.
- My child is not attending a maintained funded reception class.
- I understand that maintained nurseries are allocated universal funding.
- I understand that if I remove my child from the provider before headcount week I will be charged by the provider for the early years funded hours taken from the beginning of term.
- I understand I can only claim targeted 2-year-old funding where criteria has been met, and the claim has been eligibility checked and approved by BFFC. I understand that I can only claim from a provider who is and approved for targeted 2-year-old funding.
- I have provided evidence of the identity and date of birth of my child.
- I understand that my personal information is held securely in accordance with the General Data Protection Regulations Act and the Data Protection Act 2018 and will be used only for BFFC purposes.

Are you satisfied that the early years funding schemes have been fully explained to you by your childcare provider and you understand what additional charges (if any) you will be expected to pay?

☐

I understand how my early years funded hours will be offered to me.

Signature of parent/guardian:.....

Date:.....

PROVIDERS CHECK:

I confirm that the early years schemes have been explained to the parent/guardian of this child and I have seen official documentation validating the child's details.

Signature of Provider:

Date:.....